

Oxford New Business Checklist

Small Group Market

- Oxford will allow any day of the month effective dates.
- New Business deadline is day before the effective date.
- Dual and Triple Option will be allowed (no other restrictions apply, i.e. options can differ by Rx or by rider)
- Class carve-outs allowed only for classes that have no other coverage
- Oxford offers two networks:
 - o Freedom –larger network, better for northern NJ or NY groups
 - o Liberty- smaller, subsection of Freedom.
- Oxford allows National Access on all plans with the Choice Plus network if a member resides in the service area.
 - o Please [Click Here](#) for Oxford's Service Area Map
- Oxford has two different sets of paperwork depending on the plan selection:
 - o For Primary Advantage Plans, the OHP paperwork is required.
 - o For PPO Flex, EPO, and EPO H.S.A, the OHI paperwork is required.
- Oxford's pediatric dental benefit is embedded in the medical plans and cannot be removed from the product. However, you won't see an additional charge in the rates for it.
 - o This benefit only applies to children under the age of 19 and is subject to the medical deductible. There is no family benefit included.

Individual Market

- Oxford allows the 1st and 15th of the month effective dates.
- To receive the 1st of the month effective date, the deadline is the 14th of the month.
- For the 15th of the month, the deadline is the 30th of the month.
- Pediatric dental is embedded in the medical plans and cannot be removed.
 - o This benefit only applies to children under the age of 19 and is subject to the medical deductible. There is no family benefit included.

If you have any questions or concerns, please contact brokersupport@martinins.com

References:

[NJ 2-50 Checklist](#)

[NJ OHP Group Application](#)

[NJ OHI Group Application](#)

[NJ OHP Member Enrollment/Change Request Form](#)

[NJ OHI Member Enrollment/Change Request Form](#)

[NJ SEH Certification](#)

[NJ SEH Waiver](#)

[2014 Individual Rate Sheet](#)

[OHP Individual Application](#)

[OHI Individual Application](#)